**MICHAEL K. RUPERT**

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**OBJECTIVE**

To seek professional relationships as an Drafter/Designer in the electrical construction industry; specializing in, but not limited to, telecommunications and security systems, and industrial and commercial lighting and power through 480 volts.

**EXPERIENCE**

**Delphi-Packard Electric Systems**

**(Sub-Contracted by G-tech Professional Staffing)**

Senior Designer-Facilities Services group 1985-Present

* Produce job packages that will allow construction trades to complete projects in a timely manner. Includes creation of Autocad construction and detail drawings, bills of material, and purchasing materials, as needed.
* Coordination of construction progress with clients, engineers and construction trades.
* Upgrade/expand/maintain facility-wide telecommunications systems, in concert with the information technology organization.
* Work with in-house security organization to maintain-upgrade security infrastructure.
* Design plant lighting and power systems, up to 480 volts
* Department CAD coordinator and administrator of our document managing system.
* Administrator facility access control system.

**Penn-Ohio Electrical Company**

Estimator/Drafter 1975 to 1985

* Electrical estimator.
* Manual drafting for design/build projects.
* Accounts receivable/billing.
* Coordinate with electricians working in field.

**EDUCATION**

**Youngstown State University-** Youngstown, OH

Associate of Arts degree, Electrical Engineering Technology- 1975

**QUALIFICATIONS**

* Responsible, self-motivated and organized.
* Able to function well as a team member or independently as needs dictate.
* Computer Skills: AutoCAD user since 1991, currently using AutoCAD 2008. Document management software is Synergis Adept. Also, proficient with Microsoft office products.